



Security Lead

1. NM MOM Security Lead will need to help create a security plan and coordinate volunteer efforts and rotate positions as needed.
2. Security Lead is to insure proper documentation of any activities that could harm or did harm patients, volunteers, or the NM MOM organization – i.e. Slips and falls, thefts, fights, unruly behavior, etc. Please use NM MOM “incident report” to document the above.
3. Identification of roles and responsibilities: local law enforcement, convention center personnel including security, NMBDR and NM MOM security.
 - a. **NM MOM Security** – Internal building security to monitor entrances and exits; badge control; and gathering incident reports.
 - b. **NMBRS** –Line Escort - Assisting NM MOM patients while in line and helping with orderly movement of patients from the waiting line to the patient entrance of the event center. Eyes and ears watching the movement of people to insure as safe an environment as possible.
 - c. **Convention Center Personnel** – First responders to any life threatening or harm to individuals within the convention center, notification of this group is required.
 - d. **Law enforcement** – Provide all necessary law enforcement activities including the direct link to 911 responses, if necessary.
4. It would be great to have contact information for each area exchanged before the event to insure ease of communication. Leads will have radios for ease of communication. All incidents should be reported to Linda Paul, Executive Director of the New Mexico Association Dental Foundation.